



COMHAIRLE CHONTAE SHLIGIGH
SLIGO COUNTY COUNCIL

Sligo.

VACANT PROPERTY GRANT ALLOWANCE SCHEME APPLICATION FORM 2023
Year Ending 31st December 2023

TO BE COMPLETED BY APPLICANT

Applicant Details (IN BLOCK CAPITALS)

Owner/Occupier Name: 	Rate No: (as per Rates Demand)
Correspondence Address (incl. Eircode): 	LAID Number:
	VO Number:
	Property Address (Incl. Eircode):
Tel No:	
Email:	

VACANCY DECLARATION

Period of Vacancy (please tick which applies A or B)

(Vacant commercial properties for sale do not qualify)

A FULL YEAR (please tick) ☐

B PARTIAL YEAR

From day of 2023 to day of 2023 (if occupied during year)

As the owner / occupier of this vacant commercial property, I make this solemn declaration for the satisfaction of Sligo County Council, conscientiously believing the same to be true and by virtue of the Statutory Declaration Act, 1938.

Signature of Applicant: 	Date:
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Declared before me by the Applicant who is known to me personally:

Signature of Witness* 	Date:
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* (Peace Commissioner / Commissioner for Oaths/Solicitor)



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Applicant Checklist:	Yes	No
The property was vacant on the Date of Making of the rate - 24 th February 2023	☐	☒
Proof that the property is / was available for letting e.g. Letting Agents letter or other advertisements, if applicable	☐	☒
Proof that the property was vacant to allow for repairs, if applicable	☐	☒
Proof that the property is maintained to a level that would allow its use for commercial purposes i.e. Photographs showing external and internal images of the property.	☐	☒
Signed and Witnessed Vacancy Declaration	☐	☒
Applicable vacant property Payment	☐	☒

Completed Forms with supporting documentation must be returned by email or post to:
Rates@sligococo.ie or Rates Department, Finance Section, Sligo County Council,
County Hall, Riverside, Sligo, F91 Y763.

Please note that Incomplete applications will be returned.

For Office Use Only:			
Rates Due:		% Allowance: 50%	70% / 60% / 50% 50%
Full Year:		Partial Year:	Remarks:
Signed:		Date:	
	Rates Collector		
Signed:		Date:	
	Administrative Officer		
Signed:		Date:	
	Head of Finance		